



Service Unit Troop Organizer

Purpose: To coordinate troops/groups in assigned service unit area

Accountability: Works under the direction of the service unit manager.

Supervises: None

Term of Appointment: One year

Primary Responsibilities and Duties:

- Accepts the beliefs and principles of Girl Scouts of the USA. Is a positive role model.
- Supports all the work and follows the policies and procedures of GSUSA and GSNCA.
- Is aware and accepting of religious, educational, racial, ethnic, and socioeconomic groups within the community and is committed to organizational diversity.
- Participates in service unit meetings and appropriate council meetings and activities.
- Coordinates membership placements with the school liaison/recruiters.
- Maintains girl membership interest list and up-dated placement list for the service unit (comprised of individual lists kept by school liaison/recruiters).
- Recruits and recommends adults to fill leadership and support positions for new and existing troops/groups.
- Develops and maintains good working relationships with potential recruitment and meeting place site personnel.
- Serves as a liaison between the service unit team and troops/groups in assigned area.
- Maintains records and submits reports to appropriate staff as requested.
- Performs other duties as needed.

Qualifications:

- Must be a registered member of Girl Scouts of the USA through GSNCA.
- Must be at least 19 years of age and an approved volunteer who has successfully completed the council's volunteer application and selection process, including an acceptable background check.
- Ability to communicate with volunteers by phone, internet, and letter.

Core Competencies:

- Ability to analyze data and develop a detailed service unit development plan as part of the service unit team that meets the needs of the area and support council goals.
- Ability to communicate effectively with volunteers and community leaders, as well as girls and their parents.
- Ability to plan and chair meetings when necessary.
- Knowledge of the local community and the ability to assess and cultivate community resources to expand and promote Girl Scouting.

Training for Position (on gsLearn):

- New Leader Orientation or equivalent
- Troop Organizer Training